## MARY ANN PRITCHARD DIRECTOR



MARY FALLIN GOVERNOR

September 25, 2017

The Oklahoma Department of Mines (ODM) is changing its production reporting frequency requirements. Instead of monthly reporting, <u>only quarterly reporting will be required</u>. This will reduce the amount of time you need to prepare these reports and will also reduce paperwork. Therefore, the production reporting form has also been revised for quarterly use only – no more monthly reports. We believe you will find it clearer and easier to complete than the current forms. In addition, there are now separate forms for underground coal and surface coal.

For your convenience, this packet contains reporting forms to use for the next four (4) quarters – October, November, December 2017; January, February, March 2018; April, May, June 2018; and, July, August and September 2018.

What's not changing?

- Who reports -Any operator having a current underground or surface coal permit is required to submit a quarterly report for each permit, even if a particular mine site has no current production.
- Production fee The production fee is \$0.075 per ton.
- Due dates of reports and late fees Your quarterly reports and payments are due no later than the last day of the month following the end of a quarter. For example, reports and payments for the quarter from October 1 through December 31 are required to be accurate, and must be submitted no later than January 31. Any payments received after this date are assessed a 10% late fee. The quarterly report is required to be notarized before being submitted to the Department of Mines.

In addition to the forms provided in this correspondence, forms are available on the website which can be filled in on-line at <a href="http://mines.ok.gov">http://mines.ok.gov</a> and downloaded for printing and notarization. As always, you may also print additional forms from the website.

If you have any questions, please contact Debbie Wheeler at extension 210.

I appreciate your cooperation in this matter.

Sincerely,

Suzen Rodesney, Chief Financial Officer

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SURFACE COAL QUARTERLY REPORT						
Quarter and Year Reporting JAN, FEB, MAR 20	Permit Number					
Operator's Company Name:						
Mailing Address						
Street OR Box No.	City State Zip Code					
Mine Name (if applicable)	Phone					
City	County					
Land Description: Section Townshi	p Range					
Mine Status: Actively Mining Coal: Yes	No Coal Mining Ceased Date:					
Type of Coal Produced Met	hod of Removal					
Acres mined this quarter Acres Gradeo						
	Yes No					
If yes, Old Owner:	Date of change					
New Owner:						
JANUARY 20 Tons	X (times) \$0.075 = \$					
FEBRUARY 20 Tons	X (times) \$0.075 = \$					
<b>MARCH 20</b> Tons						
Total Tonnage						
Round to the nearest whole number.						
IF PAID THIRTY (30) DAYS AFTER QU	JARTER ENDS ADD 10% PENALTY.					
10% Penalty Fee \$	Total Due \$					
AVERAGE NUMBER OF MEN WORKING DURING EACH M	ONTH JAN FEB MAR					
NUMBER OF DAYS THE MINE WORKED DURING EACH M	·					
	<i>′</i> — — — —					
NUMBER OF FATAL ACCIDENTS NUMBER O						
HAVE YOU REPORTED ALL ACCIDENTS TO THIS OFFICE	•					
If yes, Departmental Rules require an accident re Contact the Oklahoma City Office IMMEDIATELY to comp	•					
Contact the Okianoma City Office IMMEDIATELY to comp	ete an accident report, ii it nas not aiready been filed.					
Name of person filling out this report	Phone					
Title						
Subscribed and sworn to me before this day of _	, 20					
My commission expires						
Commission No. Notary Public						



SURFACE COAL QUARTERLY REPORT							
Operator's Compan		APR, MAY				ber	
Mailing Address _	Street OR Box	NI -		Cita	Stat		7: C- 1-
				,			Zip Code
	' <del>-</del>						d Data.
Mine Status: A							d Date:
							1 1
	<u></u>	-					eded
Has the mine chang	•			Yes		No	
							nge
New Owner:							
APRIL	20	Tons		X (tim	nes) \$0.075 =	\$	_
MAY		Tons			nes) \$0.075 =		
JUNE		Tons			nes) \$0.075 =		
<b>,.</b>		onnage			Tonnage Fee		
		ind to the nearest			10mage 100	Ψ	
	IF PAID TH	IRTY (30) DA	YS AFTER QU	ARTER E	NDS ADD 10%	PENAI	TY.
10% Per	nalty Fee \$			To	tal Due \$		
AVERAGE NUMBE	R OF MEN V	VORKING DIJE	RING FACH M	ONTH A	APR	MΔV	JUN
NUMBER OF DAYS					APR	MAY	JUN
						•	ACCIDENTS
			=				
HAVE YOU REPOR		Rules require			•		No
	•	•	•			•	ent of Mines. ot already been filed.
Contact the Okia	moma City O	инсе иммеріа	TELY to compi	ete an acci	uent report, n	it nas no	n aiready been filed.
Name of person filli	ing out this	report			Phoi	ne	
Subscribed and swo					,	20	
My commission exp	oires		_				
Commission No.		No	otarv Public				



SURFACE COAL QUARTERLY REPORT					
Quarter and Year Reporting JUL, AUG, SEPT 20	Permit Number				
Operator's Company Name:					
Mailing Address					
Street OR Box No.	City State Zip Code				
Mine Name (if applicable)					
	County				
Land Description: Section Township	<u> </u>				
Mine Status: Actively Mining Coal: Yes	No Coal Mining Ceased Date:				
Type of Coal Produced Met	hod of Removal				
Acres mined this quarter Acres Graded	Acres Seeded				
Has the mine changed owners during the quarter?	Yes No				
If yes, Old Owner:	Date of change				
New Owner:					
JULY 20 Tons	X (times) \$0.075 = \$				
AUGUST 20 Tons					
SEPTEMBER 20 Tons					
Total Tonnage					
Round to the nearest whole number.					
IF PAID THIRTY (30) DAYS AFTER QU	ARTER ENDS ADD 10% PENALTY.				
10% Penalty Fee \$	Total Due \$				
AVERAGE NUMBER OF MEN WORKING DURING EACH MO	ONTH JUL AUG SEPT				
NUMBER OF DAYS THE MINE WORKED DURING EACH M	ONTH JUL AUG SEPT				
NUMBER OF FATAL ACCIDENTS NUMBER OF	COMPENSABLE NON-FATAL ACCIDENTS				
HAVE YOU REPORTED ALL ACCIDENTS TO THIS OFFICE					
If yes, Departmental Rules require an accident re	•				
Contact the Oklahoma City Office IMMEDIATELY to compl	•				
Name of person filling out this report					
Title	Date				
Subscribed and sworn to me before this day of _	, 20				
My commission expires					
Commission No. Notary Public					



SURFACE COAL QUARTERLY REPORT						
Quarter and Year Reporting	OCT, NOV, DEC	20	Permit Number	·		
Operator's Company Name:						
Mailing Address			State			
Street OR Box	K No.	City		Zip Code		
Mine Name (if applicable)						
City Castion						
Land Description: Section						
Mine Status: Actively Min				Ceased Date:		
Type of Coal Produced						
Acres mined this quarter		·				
Has the mine changed owners	· .	Yes	No			
If yes, Old Owner:				f change		
New Owner:						
OCTOBER 20	Tons	X (tin	nes) \$0.075 = \$			
	Tons		nes) \$0.075 = \$			
	Tons					
Total 7	Connage	Tota				
	und to the nearest whole nun		NDC ADD 400/ D			
	HIRTY (30) DAYS AFTE			ENALTY.		
10% reliaity ree \$			mai bue \$	_		
AVERAGE NUMBER OF MEN			OCT N			
NUMBER OF DAYS THE MINE				OV DEC		
NUMBER OF FATAL ACCIDEN						
HAVE YOU REPORTED ALL A			•			
	l Rules require an accide	•	•			
Contact the Oklahoma City	Office IMMEDIATELY to c	omplete an acci	ident report, if it h	as not already been filed.		
Name of person filling out this	report		Phone			
Title				Date		
Subscribed and sworn to me b		of	, 2	0		
My commission expires						
Commission No.	Notary Pub	olic				